

TOWN OF LEESBURG

Town Hall
25 West Market Street

AGENDA

Town Council Meeting

November 10, 2014

7:30 p.m.

Council Chambers

1. CALL TO ORDER
2. INVOCATION: Council Member Dunn
3. SALUTE TO THE FLAG: Council Member Burk
4. ROLL CALL
5. MINUTES (*Tab B*)
 - a. Work Session Minutes of October 27, 2014
 - b. Regular Session Minutes of October 28, 2014
6. ADOPTING THE MEETING AGENDA (AMENDMENTS AND DELETIONS)
7. PRESENTATIONS (*Tab C*)
 - a. Proclamation – Pancreatic Cancer Awareness
 - b. Certificate of Appreciation – Leesburg Dogs Inc.
 - c. Mason Enterprise Center (Susan Henson)
 - d. Town Website Re-Design (includes Ida Lee On-Line Reg. System)
 - e. Expanded On-Line Government Access/Transparency Initiative
8. PETITIONERS
9. APPROVAL OF THE CONSENT AGENDA (*5 min.*)
 - a. Supplemental Appropriation from a Donation to the Parks and Recreation Department from Leesburg Dogs Inc. (*Tab 01*)

RESOLUTION

Approving a Supplemental Appropriation of \$3,000 to the FY 2015 Parks and Recreation Budget Resulting from a Donation from Leesburg Dogs Inc.

- b. Approving Encroachment Agreement with Verizon Wireless (*Tab 02*)

RESOLUTION

Authorizing the Mayor to Execute an Encroachment Agreement Between the Town of Leesburg and Cellco Partnership D/B/A Verizon Wireless to Allow Verizon Wireless to Cross the Town's Easement at the Kenneth B. Rollins Water Treatment Plant

- c. Performance Guarantee and Water and Sewer Extension Permits for Crescent Place (Tab 03)

RESOLUTION

Authorizing an Agreement and Approving a Performance Guarantee and Water and Sewer Extension Permits for Crescent Place Harrison Street Roadway Improvements (TLPF-2014-0016)

- d. Performance Guarantee and Water and Sewer Extension Permits for Oaklawn Landbay B (Tab 04)

RESOLUTION

Authorizing an Agreement and Approving a Performance Guarantee and Water and Sewer Extension Permits for Oaklawn Landbay B (TLPF-2014-0024)

- e. Performance Guarantee and Water Extension Permit for Oaklawn Landbay C Gas Station (Tab 05)

RESOLUTION

Authorizing an Agreement and Approving a Performance Guarantee and Water Extension Permit for Oaklawn Landbay C Gas Station (TLPF-2013-0021)

- f. Support for the Marine Corps Toys For Tots Campaign (Tab 11)

RESOLUTION

Town Council Recognizes and Supports the Loudoun County Detachment of the Marine Corps League on the National Toys for Tots Campaign

10. PUBLIC HEARINGS

- a. South King Street Widening, Ph. II – Easement Condemnation Authorization (Tab 06)(10 min)

RESOLUTION

Declaring that a Public Necessity and Use Exists, and Authorizing an Offer to Acquier Permanent and Temporary Easements from PIN 273-17-5133-000 for the Route 15 (South King Street) Widening Phase III Project and to Authorize Condemnation

11. RESOLUTIONS AND MOTIONS

- a. Authorizing the Town Manager to Enter into Settlement Agreement with SEC for Municipalities Continuing Disclosure Cooperation Initiative (Tab 07)(20 min)

RESOLUTION

Delegating to the Town Manager the Authority to Determine Whether the Town Should Participate in the Municipalities Continuing Disclosure Cooperation Initiative and Authorizing the Town Manager and the Town Attorney and Other Officers of the Town to Take Certain Actions in Connection Therewith

- b. Legislative Agenda (Tab 08)(30 min)

MOTION

I move to approve the 2014 Legislative Agenda and Legislative Positions Statement, as attached

- b. Non-Partisan Redistricting (Tab 09)(5 min)

RESOLUTION

Support of Non-Partisan Redistricting for State Legislature Districts

- c. Mason Enterprise Center Advisory Board Vacancy (Tab 10)(5 min)

RESOLUTION

To Appoint Ms. So Yun Maryn to the Mason Enterprise Center Leesburg, Board of Advisors

12. ORDINANCES

- a. None.

13. UNFINISHED BUSINESS

- a. None.

14. NEW BUSINESS

- a. None.

15. COUNCIL COMMENTS

16. MAYOR'S COMMENTS

17. MANAGER'S COMMENTS

18. ADJOURNMENT

ADDENDUM

1. Information Memorandums

- a. Ebola Emergency Response Plans (Tab 12)
- b. Availability Fees (Tab 13)

2. Invitations

- Nov. 6* – Pittsburgh Rick’s Ribbon Cutting, 4 p.m., 116 East Market Street
- Nov. 9* – Loudoun History Awards, 2 p.m., Thomas Balch Library
- Nov. 11* – Veteran’s Day Commemoration, 10:15 a.m., Marshall House (Dodona Manor)
- Nov. 14* – Eastern World Market, 12 noon, 521 East Market Street, Units C-D
- Nov. 16* – ADAK: The Rescue of Alfa Foxtrot 586 – Andrew Jampoler, 2 p.m., Thomas Balch Library
- Nov. 24* – Legislative Dinner, 6 p.m., Lower Level Town Hall
- Dec. 7* – An Unsung Solder: The Life and Times of General Andrew J. Goodpaster, 2 p.m., Thomas Balch Library
- Dec. 14* – What So Proudly We Hailed: Francis Scott Key, A Life, 2 p.m., Thomas Balch Library
- Dec. 16* – Council Swearing-in Ceremony, 7 p.m., Ida Lee Recreation Center

ASSISTED LISTENING SYSTEM

Is available at the meeting. If you require any type of reasonable accommodation, as a result of a physical, sensory, or mental disability, to participate in this meeting, please contact the Clerk of Council at 703-771-2733. Three day’s notice is requested. Thank you.

REGULARLY SCHEDULED COUNCIL MEETINGS

Citizens are invited to attend and participate in Town Council meetings. The petitioner's portion of the meeting and scheduled public hearings offer the public two opportunities to present their views to the Council during its meeting.

Petitioners

The petitioners' portion of the Council agenda is the first item taken up by the Council following proclamations and certificates of appreciation. This part of the meeting affords individuals the opportunity to address the Council on any matter not scheduled for a public hearing. Prior to the meeting, those citizens wishing to speak should sign the Clerk's Register on the podium at the front of the Chambers. The Mayor will announce the availability of the sign-up sheet at the beginning of all regular meetings. Petitioners' presentations should be limited to five minutes.

Public Hearings

Certain items of Town business can only be conducted after the Town Council conducts an advertised public hearing. Certain major issues affecting the town's government can also be scheduled for public hearing at the option of the Council. Adoption of the town budget, rezonings, special exceptions and amendments to the Town's subdivision and zoning ordinances all require a public hearing.

Decorum

A person addressing the Council as a petitioner, or during a public hearing, should advance to the podium when recognized by the Mayor and state his or her name and address. Persons should also indicate whether they are representing anyone other than themselves. After the presentation or comments, the Mayor or members of Council may have questions of the petitioner. Decorum will be maintained. Statements, which are demeaning or defamatory to members of the public, the staff or the Council, are inappropriate and out of order.

OTHER COUNCIL MEETINGS

Work Sessions/Committee of the Whole

Council may elect to place an item on the Tuesday night meeting agenda for action. Items will only be added to the agenda if agreed to by a majority of Council present.

Closed Sessions

Under certain circumstances, the Virginia Freedom of Information Act permits the Town Council to meet in a session where the public is excluded. This may be a discussion of personnel matters, legal matters, the acquisition or sale of property and other selected topics. The Council can only go into closed session from a public session and the notice must cite the specific statutory authority to go into closed session and also indicate the general topic to be discussed. Only those matters in the adopted motion to go into closed session can be discussed at that time.

TOWN COUNCIL AGENDA MATERIALS

Generally, all items on the regular Council agenda have been first considered at the Council Committee of the Whole. Individual council members, however, can request full Council action on an item considered, but not reported out of committee.

Materials previously distributed to the Council on Thursday are available to citizens on request from the Clerk's Office. Citizens may also provide the Clerk of Council with an e-mail address or self-addressed, stamped envelopes and Council agendas will be provided to the citizens without further charge. For more information, call the Clerk's Office at (703) 771-2733 during normal business hours or e-mail at clerk@leesburgva.gov.

Meeting agenda packets are available for public inspection in the lobby of Town Hall on Thursdays prior to the scheduled meeting. Council agendas can also be viewed on the town's World Wide Web site at <http://www.leesburgva.gov>.